
From: Piro, Peter (DPH)
Sent: Wednesday, December 26, 2007 9:26 AM
To: Walsh, Paul (DPH)
Cc: Salemi, Charles (DPH); Khan, Annie (DPH)
Subject: RE: Record Retention

That sounds like a wonderful safety mechanism in place! Thanks for the update.

Pete

From: Walsh, Paul (DPH)
Sent: Wednesday, December 26, 2007 8:15 AM
To: Piro, Peter (DPH)
Subject: RE: Record Retention

As they come up for destruction I will have to amend the destruction permission.
Prior to destruction the archives notify's us as to their intention

Paul

From: Piro, Peter (DPH)
Sent: Wednesday, December 26, 2007 7:11 AM
To: Walsh, Paul (DPH)
Subject: Record Retention

Hi Paul,

Recently Chuck told the lab we have to keep our records for 15 years. The last batch of records we archived instructed them to retain the records for 15 years but how do we amend previous submissions? Do you need the SRC archive #? We need to do this soon as some 1998 records may be destroyed soon.

Thanks
Pete